

## Commuter Choice Benefit Plans

**Company Name:**

**Commuter Choice Contact:**

Same as primary contact    Access to Benefit Strategies employer portal

**Title:**

**E-Mail:**

**Telephone:** (   )

**Fax:** (   )

**Hours worked/week**  
(To qualify for benefits)

**Waiting Period for New Employees**  
(I.E. 1<sup>st</sup> of month following 30 days)

**Commuter Choice Eligibility:**

**Plan Type:**    Single Employer Plan    Controlled Group (Please complete below)

**Participating Employer Name**

**Federal Tax ID #**

## Premium Conversion Plan (POP)

**Pre- Tax Premiums**

Dental    Disability Insurance    HSA    Life    Medical    Vision    Other:

**Pop Election**

Annual Enrollment    Carry Over Enrollment    Negative Enrollment

**Cash back in lieu of benefits?**

Yes\*    No   **\*Please explain:**

**Effective Date of your First Plan Document:**

/ /

### Plan Documents

**Plan Name:**

**Plan Number:**

**Who is responsible for plan documents?**    Benefit Strategies\*    Other

\*If Benefit Strategies, please indicate:    New Plan    Restate Existing Plan

### Commuter Choice Plan Design

	Maximum Election	Minimum Election	Employer Contribution
Parking Expense Account (\$230/month max)	\$	\$	\$
Mass Transit Expense Account (\$230/month max)	\$	\$	\$

**Will you be offering the Debit Card?**  Yes  No   **Can contributions pay for Qualified Parking expenses?**  Yes  No

**Can contributions pay for Transportation in a Commuter Highway Vehicle?**  Yes  No   **Can contributions pay for Qualified Bicycle Commuting Expenses?**  Yes  No

**Transit passes bought by employer?**  Yes  No   **Can Contributions pay for Transit Passes?**  Yes  No

### Commuter Choice Fees

	First Year		Renewal	
<b>Plan Installation &amp; Renewal Services</b>	\$	Who Pays <input type="checkbox"/> Broker <input type="checkbox"/> Client	\$	Who Pays <input type="checkbox"/> Broker <input type="checkbox"/> Client
<b>Monthly Claims Administration Fee</b>	\$	/Acct/ Month Who Pays <input type="checkbox"/> Broker <input type="checkbox"/> Client	\$	/Acct/ Month Who Pays <input type="checkbox"/> Broker <input type="checkbox"/> Client

**Employee Debit Card** \$   **Who Pays?**  Client    Broker    Employee