

PARKING ELECTION CHANGE PROCESS CALENDAR

2019

Requests Received By Benefit Strategies by:	Payroll Process Date	Pay Check Date	Benefit Type	Funds Credited to Debit Card on	Benefit Month Used For
Wed 12/19/18	12/25/18	12/28/18	PARKING	12/20/18	Jan 2019
Wed 1/16/19	1/22/19	1/25/19	PARKING	1/20/19	Feb 2019
Wed 2/13/19	2/19/19	2/22/19	PARKING	2/20/19	Mar 2019
Wed 3/13/19	3/19/19	3/22/19	PARKING	3/20/19	Apr 2019
Wed 4/24/19	4/30/19	5/03/19	PARKING	4/20/19	May 2019
Wed 5/22/19	5/28/19	5/31/19	PARKING	5/20/19	Jun 2019
Wed 6/19/19	6/25/19	6/28/19	PARKING	6/20/19	Jul 2019
Wed 7/17/19	7/23/19	7/26/19	PARKING	7/20/19	Aug 2019
Wed 8/14/19	8/20/19	8/23/19	PARKING	8/20/19	Sep 2019
Wed 9/25/19	10/01/19	10/04/19	PARKING	9/20/19	Oct 2019
Wed 10/23/19	10/29/19	11/01/19	PARKING	10/20/19	Nov 2019
Wed 11/20/19	11/26/19	11/29/19	PARKING	11/20/19	Dec 2019

VERY IMPORTANT – BE AWARE === The Parking benefit is pre-funded on the 20th of each month based on the prior month election form, for example if you have a deduction of \$235 for Feb 2019, then we will assume that you will continue with that same amount and we will pre-fund your account with \$235 for Mar 2019. In the events above where the **Deadline** to submit your online form is actually **on or after** the 20th of the month, and the PR check date is very late, we will make necessary changes after we get the actual PR file from the Comptroller Office. Please be aware by looking on your paycheck stubs to confirm how much is being deducted for your parking benefit every month, as adjustments may be done in the negative where you will be asked to pay back Benefit Strategies if you used more than your PR deduction.